



# Memorandum

To: Panel Members Date: March 27, 2003

From: Creighton Chan, Field Office Manager Ref. No.: 03-0261  
Through Peter DeMauro, General Counsel Analyst A. Nastari

Subject: SMALL BUSINESS FAST TRACK AGREEMENT FOR EMPLOYERS WITH 100 OR FEWER EMPLOYEES

Contractor's Legal Name:	Owens Design, Incorporated
Agreement Term Dates:	April 8, 2003 – December 31, 2003
Turnover Rate:	6%
County(ies) Served:	Alameda Rural: Yes _____ No <u>X</u>
Number of Full-Time Workers:	32 Number to be Trained: 12
Occupations to be Trained:	Technicians, Supervisors
Range of Hourly Wages at Retention:	\$19.00 - \$31.00
Health Benefits:	No
Type of Industry:	Manufacturing
Nature of Business:	Provides engineering design and manufacturing services (such as fabrication of equipment for semiconductors) for capital equipment Original Equipment Manufacturers (OEM).
Training Project Profile:	Out-of-State Competition
Repeat Contractor:	No
Strategic Category/Legislative Priority:	Promotion of California's Manufacturing Workforce
Type of Training:	Manufacturing Skills; Continuous Improvement Skills
ETP Funding Amount:	\$9,360
Employer Contribution:	\$11,050
Average Cost per Trainee:	\$780
Union Representation:	N/A
Referred By:	California Manufacturers & Technology Association (CMTA)
Subcontractors:	Ohlone College
Comments:	Only two trainees (17%) are supervisors. No company executives who set company policy will be trained under this Agreement.

## **Owens Design Inc. Training Program Schedule**

**Class/Lab Hours**  
**39**

<b><u>Module</u></b>	<b><u>Manufacturing Skills</u></b>
<b>1.</b>	<b>Manufacturing Skills Re-certification (includes soldering, crimping/harnessing)</b>
<b>2.</b>	<b>Manufacturing Workmanship Standards (includes Electrical Static Discharge overview &amp; clean room practices)</b>
<b>3.</b>	<b>Test Equipment (includes oscilloscope and Digital Volt Meter)</b>
<b>4.</b>	<b>Electro-Mechanical Troubleshooting (includes documentation, individual and team trouble shooting, component function/usage)</b>
<b>5.</b>	<b>Project Development (includes using a project assembly kit and will assemble, test and inspect)</b>

### **Continuous Improvement Skills**

<b>6.</b>	<b>Quality (Includes workmanship, process improvement, data collection and analysis methods/tools (Pareto charts)).</b>
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**Training Provider: Ohlone College Contract Education Department**